

Construction Design Management Policy

Introduction

The Construction Design Management (CDM) Regulations 2007 were developed to assign responsibilities for health and safety to the client, design team and principal contractor. The CDM regulations apply to all construction projects no matter how big or small. Under the regulations, additional duties apply to all projects with more than one contractor.

To achieve its objectives the CDM regulations place duties on virtually everyone involved in construction work, particularly on key members of the project team such as the client, designers and contractors. CDM 2015 applies to all construction projects including domestic.

Purpose

The purpose of this document is to demonstrate GroundShore's compliance with the CDM Regulations 2015 within the design, specification and supply process. GroundShore design and supply temporary works solutions utilising a variety of ground support systems. GroundShore Quality Procedures ensure that the company meet their obligations to CDM 2015 in accordance with the references listed below.

Related Documents

- Construction (Design & Management) Regulations 2015 (CDM 2015)
- BS 5975:2008 (+AMD 1 2011) Code of Practice for Temporary Works Procedures and Permissible Stress Design of Falsework
- SP95 Ciria Special Publication 95 The Design and Construction of Sheet Piled Cofferdams
- CPA Good Practice Guide for the Management of Shoring in Excavations – Part 1 Management and Part 2 Hazard Identification for Risk Assessment
- ArcelorMittal Piling Handbook 9th edition, 2016
- CIRIA C580 Embedded Retaining Walls
- GroundShore Engineering Design Procedures

Responsibility

It is the responsibility of the Design Manager to ensure that this policy is communicated to and understood by all employees engaged in design, specification or supply of GroundShore equipment. The responsibilities of all employees are:

Employee Responsibility	Control Measures
Managing hazards and reducing risks	All GroundShore employees engaged in designing GroundShore systems receive regular training in the principles of hazard elimination and risk reduction and control in relation to the proposed equipment. Engineers will take account of all pre-construction information supplied to them and take steps to eliminate foreseeable safety risks. Significant risks identified in the design process must be highlighted to the client by employees. The Design Manger is to ensure that the effort is appropriate and targeted.
Making new, inexperienced clients aware of their responsibilities	Any GroundShore employees at first point of contact with a new client to enquire whether they are aware of their obligations. If client is not sure then a standard letter must be issued to the client highlighting their CDM 2015 responsibilities.
Communication and cooperation with other parties	All GroundShore employees are mandated to fully co-operate and communicate with all parties to the proposed works with a view to ensuring that everyone can fulfil their responsibilities under CDM 2015. They are to actively engage with the Principal Designer, Temporary Works Co-ordinators and Temporary Works Supervisors on safety matters. All staff are instructed to report dangerous occurrences
Ensure competence of all employees involved and resource tasks adequately	The Design Manager maintains a suitable designer permissions matrix of employees based on an assessment of their technical skill, knowledge and ability. GroundShore provide regular training to those employees on the matrix which is recorded on the individuals training record. The matrix and resources required are reviewed by the Design Manager on an annual basis. Quality systems ensure that designs cannot be issued by employees without the correct permissions.
Providing customers with sufficient information	GroundShore provide downloadable copies of all their Technical Files and Guidance for Safe Systems of Work etc. on their website. Controlled physical copies of these documents are to be issued to client's offices and updated as required by Marketing / Sales functions. Each new site project will receive a site safety pack on commencement of the works issued by the Hire Desk.



Signed:

Date: 20/06/18

Eamonn Vaughan
 Managing Director